

UNISON Educational Grants 2018

Trade Union & Labour Studies and Women's Studies

UNISON offers grants to help members who wish to study Trade Union & Labour Movement and Women's Studies courses.

The grants available to members studying at their own expense are:

- ❖ Certificate or Diploma Grants of up to £300 for members on Trade Union and Labour Movement or Women's Studies courses
- ❖ BA Grants of up to £500 for members on Trade Union and Labour Movement or Women's Studies courses
- ❖ Masters Degree Grants of up to one-third of fees for a union representative studying Trade Union and Labour Studies or Women's Studies.

"I am really pleased I have had this opportunity to study the MA in International Labour and Trade Union Studies. It has given me a second chance with my education and an opportunity to develop my career through drawing on my experience as an activist. I have learned to adapt my work life and family commitments in order to study. The course has been both challenging and invaluable and I would recommend it to activists passionate about the trade movement. "

Jenny, West Midlands Region

See over for full details of these grants and an application form.

Return your completed application form to the address below.

**Bursaries Administrator,
UNISON Learning & Organising Services,
130 Euston Road,
London NW1 2AY**

Tel: 020 7121 5116

email:

LearningAndOrganising@unison.co.uk

UNISON Educational Grants 2018

Trade Union & Labour Studies and Women's Studies

Certificate or Diploma Grants for members on Trade Union and Labour Movement or Women's Studies courses: UNISON offers a limited number of grants towards course costs for members studying part-time. Course costs include fees, residential sessions, travel, and course books. The number and size of grants offered depends on course costs and the number of applicants. It is usually around £300. Preference is given to members who do not already have a qualification at this level or above. We are keen also to hear from members who are actively involved in their branch.

BA Grants for members on Trade Union and Labour Movement or Women's Studies courses: A limited number of grants of up to £500 towards course costs for members studying part-time. Course costs include fees, residential sessions, travel, and course books. Members may want to apply to the government backed Student Loan Company for a fee loan. The number and size of grants offered depends on course costs and the number of applicants.

Masters Degree Grants for union representatives studying the Trade Union and Labour Movement or Women's Studies A limited number of grants of up to one-third of annual fees are available to union reps studying part-time at their own expense*. The size and number of grants will depend on fees charged and the number of applications received. These grants are aimed at UNISON activists wishing to further their trade union experience and consideration will be given to the level of activity of applicants within their branch.

For all grants listed above a copy of your course registration and proof that you are personally paying the full cost of course fees will be required before a grant can be paid. This can be a receipt for fees or a copy of your student finance agreement. * In certain circumstances we may look at offering a grant even if you are receiving money from elsewhere.

General Grant Criteria

- The deadline for receipt of applications is **31st July 2018**. Decisions on grants are deferred until then so that all applications can be considered at the same time against the criteria. Applications after that date will be considered if funding is still available.
- You must be a member of UNISON for at least 4 weeks prior to applying for a grant, have no arrears of subscriptions, and continue to pay membership subscriptions during the time you are supported by a grant.
- Each member can only receive one UNISON educational grant in each calendar year, up to a maximum of four grants.
- You usually need to be paying the full course fee yourself to be eligible for this grant, however some exceptions may apply. (If you have a query on this please contact LearningAndOrganising@unison.co.uk).
- Grants are made at the discretion of the NEC Development & Organising Committee.
- Where possible grants are paid directly to the college or institution where you are studying and, if not, to your bank account by BACS payment – please complete the BACS payment form attached.
- There are no trade union and labour studies financial grants available for PhD study or research.

How do I apply?

- 1) Complete and sign the application form and the BACS form.
- 2) Copy your course registration and proof that you are paying the full cost of course fees yourself (receipt / student finance agreement).
- 3) Give the application form to your branch* and ask them to complete section 2 (payments may be delayed if this section is blank when received by the Bursaries administrator as the forms have to be sent back to the branch).
- 4) Ask the branch to send the application form back to the address on the form (it can also be scanned & emailed).
- 5) Return your completed BACS form and the proof of registration and payment direct to the Bursaries administrator.

* If you are unsure of your branch please contact Unison Direct on 0800 0847 847

Forms must reach us by 31st July 2018.

Please note that we cannot process the application until we have received the signed application form (both sections 1 & 2), your proof of payment and your BACS form.

Return the form to:

**Bursaries Administrator
UNISON Learning & Organising Services,
130 Euston Road
London NW1 2AY**

Tel: 020 7121 5116

email: LearningAndOrganising@unison.co.uk

2018 Application form for grants for Trade Union and Labour Studies and Women's Studies

SECTION ONE – Applicant to complete

Please read the application criteria on pages 1 before completing this form

Grant you are applying for (tick one):

Certificate or Diploma Grant

Masters Degree Grant

YOUR DETAILS

Name (please print):

UNISON Membership No.

E-mail address:

Address

.....

..... Postcode

Daytime telephone no. (work or home):

Working hours per week (tick): Part-time Full-time

Please tick below to tell us of any previous qualifications you have, i.e. from school and college

None	Entry & Level 1: e.g. NVQ Level 1	Level 2: e.g. GCSEs A-C	Level 3: e.g. A/AS levels	Level 4 and above: e.g. First level degree
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Length of UNISON membership (including partner unions): years months

UNISON Branch Name

Tell us of any positions you hold now, or have previously held in your UNISON branch/region	From	To

THE COURSE YOU WANT TO STUDY

N.B. Grants are only paid to members studying subjects linked to the trade union and labour movement or women's studies

Course title

Name of college

If your course lasts more than one year, which year is this (e.g. 2nd of 3 years)

Course start date.....

Course fees this year £.....

Are you meeting the full cost of the course fees yourself? Yes No

Have you or will you receive any other grant/financial support for this course? Yes No

If yes, who is paying part of your fee?..... How much is being paid? £.....

Why do you want to take this course?

.....
.....
.....
.....
.....

Member's signature Date

.....

SECTION TWO: Branch Secretary or Branch Education Officer to complete The member should arrange this

Name

Address

.....

.....

..... Postcode

Branch Stamp

I confirm that(name of applicant)

is at present a member of this branch of UNISON

is not in arrears with subscriptions

has completed the above details correctly to the best of my knowledge

Branch Signature Date

Please return the completed form with a
copy of your course registration and
fee receipt where applicable to:

Bursaries Administrator
UNISON Learning & Organising Services
130 Euston Road
London NW1 2AY

PLEASE NOTE THIS FORM NEEDS TO BE RETURNED NO LATER THAN 31st JULY 18

UNISON TULS & WOMEN'S STUDIES BURSARY FORM FOR PAYMENT TO MEMBERS BY BACS

NB MEMBERS: To keep your bank details secure, print and complete this page by hand. **DO NOT INCLUDE** this when passing your bursary application to your branch for approval/signature. Send it to **UNISON Learning and Organising, 130 Euston Road, London NW1 2AY.**

Where learning grants cannot be paid directly to the college or university where you are studying, the Union's preferred method of payment is to transfer money direct to members' bank accounts by BACS. This avoids the risk of cheques being lost or delayed.

Payments are processed on a weekly basis and members will be sent a remittance advice showing details of payments. This will be sent by email where possible to keep costs down.

To enable us to process your payments by BACS, please complete the form below and return it to **UNISON Learning and Organising Services, UNISON Centre, 130 Euston Road, London, NW1 2AY.**

Your Details

Your name (please print):

Membership No. E-mail address:

Address

.....

..... Postcode

Please credit UNISON payments to my bank/building society :

Your Bank Details

Bank/building society name

Sort code:

Account number:

Bank/building society reference (if applicable) :

Signed:.....

Dated:

PLEASE NOTE THIS FORM NEEDS TO BE RETURNED NO LATER THAN 31st JULY 18